

Personal Effects for Government Officials	Min. Tshs 100,000 per CBM and each CBM thereafter Tsh. 50,000 per CBM (Any decimal point is rounded to closest full CBM)
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Commission on Disbursement	2% of Disbursed amount
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5.4 . AIRPORTS CONSIGNMENT(S) – EXPORTS

CATEGORY	APPLICABLE TARIFF
General Consignment	FOB Value up to Tsh. 30,000,000 = Tsh. 200,000 FOB Value Tsh. 30,000,001 - Tsh. 100,000,000 = 0.7% FOB Value Tsh. 100,000,001 - Tsh. 200,000,000 = 0.6% FOB Value Tsh. 200,000,001 - Tsh. 300,000,000 = 0.5% FOB Value Tsh. 300,000,001 - Tsh. 400,000,000 = 0.4% FOB Value Tsh. 400,000,001 - Tsh. 500,000,000 = 0.3% Above CIF Value Tsh. 500,000,000 = Negotiable
Personal Effects for Government Officials	Min. Tshs 100,000 per CBM and each CBM thereafter Tsh. 50,000 per CBM (Any decimal point is rounded to closest full CBM)
Commission on Disbursement	2% of Disbursed amount

IMPORTANT NOTE

These are the indicative tariff rates for clearing and forwarding services and they are subjected to review from time to time basing on market forces. Requests made by the Agent's client for relief on the tariff must be reviewed by the Director of Operations and thereafter advice the Chief Executive Officer after which negotiation shall be held with the client.

6.0 DISBURSEMENT/REIMBURSABLES:

All expenses incurred by the Agent on behalf of the client are charged at cost PLUS commission of 2%

- (i) Port Charges- Wharfage, Storage, Demurrage etc
- (ii)Transportation costs from the port to consignee destination.
- (iii)Offloading charges at client's warehouse/destination.
- (iv)Local levies will also attract 2% of commission if not deposited prior to Agent account as in 7.0 below.
- (v)Any other charges to be communicated to the client.

7.0 LOCAL LEVIES:

(i)TRA taxes- after the assessment the client/consignee may deposit the amount with the Agency account or may pay direct to TRA and submit a receipt to the Agency.

(ii)Shipping lines charges through (TCTS) Tanzania International Container Terminal Services and (TRA)Tanzania Ports Authority – after the assessment the client/consignee may deposit the amount with the Agency bank account and submit a receipt to the Agency or pay direct to the respective institution.



Physical address:

Our office is located along Bandari Road Port area,
Kurasini Temeke District.

Government Clearing and Forwarding Agent,
P.O. Box 9150,
DAR ES SALAAM.

Telephone Numbers:+255222118869

Fax:+255 22 2118869

E-mail: governmentclearing@gpsa.go.tz

Website: www.gpsa.go.tz

OR

Chief Executive Officer

Government Procurement Services Agency [GPSA]

Nyerere Road/Bohari Street, Keko Mwanga,

P.O Box 9150,

Dar es Salaam

Tel: +255 22 286 6071/286 1617

Fax: +255 22 286 6072

Email: ceo@gpsa.go.tz

Website: www.gpsa.go.tz

**THE UNITED REPUBLIC OF TANZANIA
MINISTRY OF FINANCE AND PLANNING
GOVERNMENT PROCUREMENT SERVICES AGENCY**



**CLEARING AND
FORWARDING
SERVICES**

1.0 INTRODUCTION

Government Procurement Services Agency (GPSA) was established under the Executive Agency Act No. 30 of 1997 (Re-2009) and came into force through Government Notice No. 235 of 7th December 2007 and the order was amended as per Government Notice No. 133 of 15th April 2012. The official inauguration of the Agency took place on 16th June 2008.

2.0 REQUIREMENT OF THE LAW

Clearing and Forwarding is one of the functions that GPSA is required to provide to the procuring entities pursuant to regulation 130 (5) of the Public Procurement Regulations, Government Notice No. 446 of 2013.

Government Clearing and Forwarding Agent as one of the sections of GPSA, is the one that provides clearing and forwarding services to the Ministries, Departments and Agencies (MDAs), Local Government Authorities (LGAs) and Public Institutions in a cost effective manner. It also arranges for imports and exports of government consignments and public officials' personal effects.

3.0 MAJOR ACTIVITIES PERFORMED

The major activities carried out includes:-

- Clearing and Forwarding of imports and exports
- Advisory services to importers and exporters on the best way of handling imported and exported goods.



4.0 CONDITIONS FOR LOCAL CARGO (IMPORTS)

An importer of government consignment is required to submit to the Agency the following documents:

- Authorization letter from the importer
- Bill of Lading/Airway Bill
- Final Commercial invoice
- Certificate of Origin
- Packing List
- Copy of Tax Identification Number (TIN) certificate
- Export Certificate and related local permits required
 - e.g Tanzania Medicines and Medical Devices Authority (TMDA), Government Chemist Laboratory Authority (GCLA) permit, Tanzania Bureau of Standards (TBS), Tropical Pesticides Research Institute (TPRI) etc.
- Pre-shipment Verification of Conformity to Standards (P.V.O.C)
- VAT exemption if any.

Note that if these documents are submitted on time that is at least two(2) and at least seven (7) working days for airport and sea port consignment respectively, before the consignment arrival date, Government Clearing and Forwarding Agent may clear the consignment within three(3) and within seven (7) days to clear the consignment from the airport and sea port respectively. However nature of the consignment may delay the process. Nonetheless for emergency consignment through the airport may be cleared within one day.

5.0 TARIFFS GUIDE

The guide is prepared to fill the vacuum that existed between the Agent's clients on understanding the competitive rates that Government Clearing and Forwarding Agent charges on providing the clearing and forwarding services on local cargo imported and exported. This guide provides a basic understanding of our pricing standard and thus enhances simplicity, transparency and accountability on client and Agent staff side on its expedition.

5.1 .SEA PORT CONSIGNMENT(S) – IMPORTS

CATEGORY	APPLICABLE TARIFF
20 FT/40 FT CONTAINER	CIF Value below Tsh. 37,500,000 = Tsh. 300,000 CIF Value Tsh. 37,500,000 - Tsh. 100,000,000 = 0.8% CIF Value Tsh. 100,000,001 - Tsh. 200,000,000 = 0.7% CIF Value Tsh. 200,000,001 - Tsh. 300,000,000 = 0.6% CIF Value Tsh. 300,000,001 - Tsh. 400,000,000 = 0.5% CIF Value Tsh. 400,000,001 - Tsh. 500,000,000 = 0.4% Above CIF Value Tsh. 500,000,000 = Negotiable
Saloon car/ Microbus/ Minibus/ Truck/ Bus/ Equipment	CIF Value up to Tsh. 15,000,000 = Tsh. 200,000 CIF Value Tsh. 15,000,001 - Tsh. 40,000,000 = 1.5% CIF Value Tsh. 40,000,001 - Tsh. 70,000,000 = 1.4% CIF Value Tsh. 70,000,001 - Tsh. 100,000,000 = 1.3% CIF Value Tsh. 100,000,001 - Tsh. 130,000,000 = 1.2% CIF Value Tsh. 130,000,001 - Tsh. 160,000,000 = 1.1% CIF Value Tsh. 160,000,001 - Tsh. 190,000,000 = 1% CIF Value Tsh. 190,000,001 - Tsh. 220,000,000 = 0.9% CIF Value Tsh. 220,000,001 - Tsh. 250,000,000 = 0.8% Above CIF Value Tsh. 250,000,000 = Negotiable
Personal Effects for Government Officials	Min. Tshs 100,000 per CBM and each CBM Thereafter Tsh. 50,000 per CBM (Any decimal point is rounded to closest full CBM)
Commission on Disbursement	2% of Disbursed amount
Post Entry	Tsh. 150,000 per entry

5.2 . SEA PORT CONSIGNMENT(S) – EXPORTS

20 FT/40 FT CONTAINER	FOB Value up to Tsh. 30,000,000 = Tsh. 200,000 FOB Value Tsh. 30,000,001 - Tsh. 100,000,000 = 0.7% FOB Value Tsh. 100,000,001 - Tsh. 200,000,000 = 0.6% FOB Value Tsh. 200,000,001 - Tsh. 300,000,000 = 0.5% FOB Value Tsh. 300,000,001 - Tsh. 400,000,000 = 0.4% FOB Value Tsh. 400,000,001 - Tsh. 500,000,000 = 0.3% Above CIF Value Tsh. 500,000,000 = Negotiable
Conventional / LCL Cargo	Min. Tshs 100,000 per CBM and each CBM thereafter Tsh. 50,000 per CBM (Any decimal point is rounded to closest full CBM)
Commission on Disbursement	2% of Disbursed amount

5.3 . AIRPORTS CONSIGNMENT(S) – IMPORTS

General Consignment	CIF Value up to Tsh. 37,500,000 = Tsh. 300,000 CIF Value Tsh. 37,500,001 - Tsh. 100,000,000 = 0.8% CIF Value Tsh. 100,000,001 - Tsh. 200,000,000 = 0.7% CIF Value Tsh. 200,000,001 - Tsh. 300,000,000 = 0.6% CIF Value Tsh. 300,000,001 - Tsh. 400,000,000 = 0.5%
	CIF Value Tsh. 400,000,001 - Tsh. 500,000,000 = 0.4% Above CIF Value Tsh. 500,000,000 = Negotiable